

Corporation of the
Township of Southgate
RR 1
185667 Grey Road 9
Dundalk, Ontario N0C 1B0



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June 19, 2008

Saugeen Valley Conservation Authority
RR 1
HANOVER On N4N 3B8



Att'n: Gary Senior

Dear Mr. Senior:

The following resolution was passed at the June 18, 2008 Committee of the Whole meeting:

***Moved by Councillor Glen Irwin, seconded by Councillor Norm Jack;
Be it resolved that Council authorize the Mayor and the Chief Administrative Officer to sign the Memorandum of Agreement between the Township of Southgate and Saugeen Valley Conservation Authority dated June 18, 2008. Carried. No. 228-08***

Please find enclosed two signed copies of the Memorandum of Agreement. Once executed, please return one copy to this office.

If you require anything further, please contact this office.

Yours truly,

Carol Watson, Clerk
Township of Southgate

Gen. Mgr.	✓	✓	Sr. Mgr. Planning	✓	
Sr. Mgr., Flood Warn & Land Mgt.			Eng. Tech		
Mgr., Water Res/ Stewardship Serv.			Mgr., Acct.		
Mgr., Forestry			Mgr., Land Mgt.		
Forest Tech.			Mgr., Comm.		
Ed. Coord.			Water Quality Spec.		
Exec. Sec.			Graphics		
Bd. of Dir.			Acct. Clerk		
Exec.			Chairman		
File:			Note:		



261123 Grey Rd. 28
Municipality of West Grey
(former Normanby Twp.)

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FILE COPY

September 4, 2008

Township of Southgate
185667 Grey Road 9
R.R. #1
Dundalk, ON
N0C 1B0

ATTENTION: Doug Kopp, Chief Building Official

Dear Mr. Kopp:

RE: Southgate – SVCA Planning Services Agreement

Please find enclosed the signed copy of the Agreement for your records.

Thank you for your co-operation in this matter.

Yours sincerely,

Gary Senior,
Sr. Manager
Environmental Planning and Regulations

GS/

Encl.

Conservation
Through
Cooperation

A MEMBER OF



Conservation
ONTARIO
Natural Champions



MEMORANDUM OF AGREEMENT dated this 18 day of June, 2008.

BETWEEN

THE CORPORATION OF THE TOWNSHIP OF SOUTHGATE
(Hereinafter referred to as the "Township")

AND

THE SAUGEEN VALLEY CONSERVATION AUTHORITY
(Hereinafter referred to as the "SVCA")

1. PURPOSE

The purpose of this Memorandum of Agreement is to describe the framework within which the SVCA will provide specified Planning Act application review and technical clearance services to the Township.

2. ROLES AND RESPONSIBILITIES

(a) ***The Township and the SVCA mutually agree that:***

- i) *this Memorandum of Agreement applies to the SVCA and the area under its jurisdiction which is located in the Township of Southgate;*
- ii) *the SVCA desires and has the expertise to provide the plan review and technical clearance services to the Township identified in this Memorandum of Agreement and that the Township is relying on said expertise. The parties acknowledge that the Township remains the approval authority for those planning applications for which the Township is so designated by statute;*
- iii) *nothing in this Memorandum of Agreement precludes the SVCA from commenting to the Township from a Conservation Authority perspective, as it normally would on an application circulated by the Township under the Planning Act, including appeals to the Ontario Municipal Board for such matters as the Authority deems to be within its mandate.*
- iv) *this Memorandum of Agreement may be amended by mutual agreement, in writing, from time to time to reflect changes in the programs of parties to this Memorandum of Agreement, or as a result of changes in provincial or County policies, or as a result of subsequent discussions between the parties hereto; and*
- v) *any party to this Memorandum of Agreement may terminate the agreement at any time, in writing to the other party to the agreement, with a minimum of six months notice.*

(b) **The Township commits to:**

- i) *circulate to the SVCA under this Memorandum of Agreement all those development/planning applications listed in Appendix A, Schedule 1;*
- ii) *transfer appropriate policy statements, guidelines, manuals, maps, information, data and criteria from the Township to the SVCA, and transfer said material to the SVCA as it is received from the Province of Ontario or County of Grey, or make arrangements to have said material transferred directly from the Province or County to the SVCA to reflect the terms of this Memorandum of Agreement;*
- iii) *make other arrangements to provide the plan review and technical clearance services identified in this Memorandum of Agreement, when in the opinion of the Township and the SVCA utilizing the services of the SVCA as specified in this agreement could result in a conflict of interest for the SVCA; and,*
- iv) *collect fees as prescribed in Appendix A, Schedule 3(a) on behalf of the SVCA.*

(c) **The SVCA commits to:**

- i) *provide the Township with those services listed in Appendix A, Schedule 2 at no extra cost to the Township;*
- ii) *provide its comments to the Township within 30 calendar days of receipt of an application from the Township, except for minor variance and consent applications, in which case the SVCA shall provide its comments within 20 calendar days of receipt of the application, or request an extension with reasons;*
- iii) *comment on whether the application complies with applicable Provincial Policies as set out in the Provincial Policy Statement and in the County of Grey and Local Official Plans, and other planning documents as mutually agreed upon by the Parties, in the plan review services it provides the Township;*
- iv) *apply all relevant Provincial and Municipal operational procedures and guidelines in the plan review and technical clearance services it provides the Township;*
- v) *not disseminate any data, maps, information or other documents either received directly from the Province or identified as "Provincial data" by the Township, unless permission has been obtained;*

- vi) disseminate Municipal data, maps, information or other documents when requested, only in accordance with Township policies and procedures; and,
- vii) make provision for staff to attend Ontario Municipal Board Hearings, upon the request of the Township, with respect to the plan review and technical clearance services provided pursuant to this Memorandum of Agreement, at no extra cost to the Township.

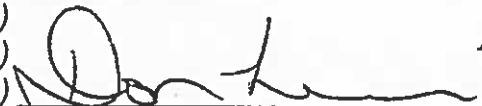
3. TIME FRAME FOR IMPLEMENTATION

This Memorandum of Agreement replaces the previous Agreement signed in 2003 and will take effect on August 01, 2008.

The parties have duly executed this Memorandum of Agreement under the hands of their authorized Officers.

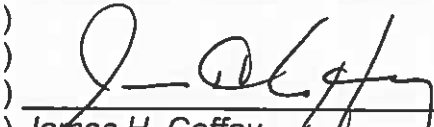
Signed, Sealed and Delivered

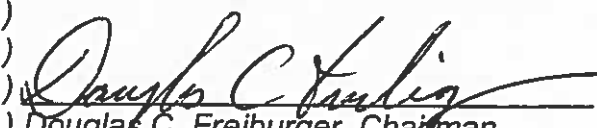
) **THE CORPORATION OF THE TOWNSHIP OF**
) **SOUTHGATE**

) 
) _____
) Don Lewis, Mayor

) 
) _____
) David Milliner, Chief Administrative Officer

) **SAUGEEN VALLEY CONSERVATION AUTHORITY**

) 
) _____
) James H. Coffey,
) General Manager/Secretary-Treasurer

) 
) _____
) Douglas C. Freiburger, Chairman
 We have authority to bind the Corporation

